



# ADNE Ordination Procedure (2023)

---

This document prescribes the process for ordination for those who have not been ordained in any other jurisdiction.

1. The first step in the discernment process for those in Anglican churches will be to discuss their sense of call with the Rector.
2. If the Rector believes the applicant may have a call to ordained ministry, s/he must then convene a Parish Discernment Committee (PDC). The PDC will meet with the applicant to further discern that person's call.
3. If the PDC discerns that the applicant is called to ordained ministry, they must send a recommendation to the vestry with their report supporting that recommendation.
4. The vestry makes the final determination at the parish level whether to recommend the applicant to the diocese. If the PDC or vestry declines to endorse the applicant, and the applicant wishes to continue in the process, s/he must obtain a letter from the Rector saying that s/he recommends the applicant despite the vestry's refusal to endorse and providing the reasons why his/her assessment of the applicant differs from that of the PDC/vestry.

5. Applicants who are not members of an Anglican church will require the recommendation of a person designated by the bishop before submitting an application to the Diocese.
6. Applicants who are recommended by the vestry, the Rector as provided in paragraph 4 above, or by the appropriate person as provided in paragraph 5 above, will submit to the Diocese an application on a form provided by the diocese, along with the following:
  - Letter of recommendation from his/her Rector or appropriate person as provided in paragraph 5 above;
  - PDC Report/Recommendation and Vestry endorsement;
  - Letter of recommendation from a peer who has observed the applicant in a ministry context;
  - The applicant's CV;
  - Baptismal and confirmation certificates;
  - Application Supplement;
  - Essay as outlined by the Diocese
  - Statement of support from his/her spouse if applicable;
  - Signed assent to the Fundamental Declarations of the Province and ACNA Core Purpose, Vision, and Values.

7. The applicant is interviewed by two diocesan assessors who continue the discernment process with primary attention to the applicant's gospel passion, intelligence, ministry experience, and chemistry.
8. Upon the recommendation of the assessors that the applicant continue in the process, the applicant will engage in a regular relationship with a spiritual director and make a life confession to an ADNE or other ACNA priest.
9. The applicant submits to a psychological evaluation by a provider selected by the Diocese and a medical exam by his/her own physician, both of whom will provide a confidential report to the Diocese. The applicant is responsible for the fees for the psychological evaluation and medical exam.
10. The Bishop's Discernment Committee (BDC) then meets and interviews each applicant on the next scheduled Diocesan Discernment Day (DDD) for further discernment of the applicant's call to ordained ministry in the Diocese.  
Discernment Days will be scheduled in October and late March/early April each year.
11. After the DDC interviews are completed, the Committee gathers together with the Bishop to discuss each applicant, decide whether to recommend him/her to continue in the process, and address what further formation s/he may need.
12. The Bishop then reviews the recommendations with respect to each applicant to determine whether to admit him/her into the process, to determine what further formation s/he needs, and to consider the timing of ordination to the diaconate.

13. The Bishop's office will notify each applicant of the decision.
14. Upon the admission of the applicant to the process, s/he becomes a candidate for ordination. The letter from the Bishop's office will advise each candidate of the next steps in the process and any additional formation the Bishop requires.
15. The applicant undergoes an Oxford background check at the applicant's expense and successfully completes the Ministry Safe training and ADNE Child Protection Policy training.
16. The candidate sends the Bishop Ember Day letters. See 2019 BCP for dates for the letters.
17. Upon completion of the above and any additional requirements established by the Bishop, the candidate will take an ordination exam pursuant to the ACNA canons.
18. Ordinations to the diaconate will take place at All Saints Cathedral on the afternoon of the Saturday of the Diocesan Discernment Day weekends.
19. Before a transitional deacon may be ordained to the priesthood s/he will need a letter of recommendation from his/her supervising priest and will meet with the Bishop.